

**UNIVERSITY FACULTY MEETING MINUTES
MONDAY, OCTOBER 18, 2021**

- I. The minutes of the May 3, 2021 minutes were approved.
- II. **Report of the Speaker of the Faculty, William Nirode**
Prof. Nirode thanked those who came in person as we try to work ourselves back to in-person communication as possible. He reported that the Provost's Office has extended the deadline for the Mid-Semester Advisory to Wednesday, October 20, and encourages everyone to submit them, if they have not already.
- III. **Remarks by President Susan Poser followed by Q&A**
President Poser spoke briefly and took questions from the faculty.
- IV. **Report of the AAUP, Elisabeth Ploran**
Prof. Ploran reported that things are relatively quiet, but if anyone needs assistance, they can always email her or Martine Hackett. There is currently a special election going on for the Second Vice President for Collective Bargaining and for a seat on the Steering Committee. Ballots went out last week. If anyone hasn't received the ballot via mail, please contact the main office at AAUPHofstra@gmail.com or Michael Dores, from the Biology Department, who is the chair of the committee on elections.
- V. **Report of the Chairs' Caucus, Karyn Valerius**
Karyn Valerius, chair of the Chairs' Caucus reported that the chairs had their first meeting this semester on September 20 and met with Janet Lenaghan, Interim Provost and Comila Shahani-Denning, Interim Senior Vice Provost to discuss plans for the self-study initiative. They chairs also met with Marc Oppenheim, Dean for the Center for University Advising, and Evan Koegl, Registrar and Director of Academic Records, to discuss the new electronic "change of study" process. The new process works very well but chairs have a few minor requests to facilitate easier communication with students. Their next meeting is Wednesday, October 20 and they will be meeting with representatives from Enrollment Management and from the Institute of Innovation and Entrepreneurship.
- VI. **Report of the University Senate, William Caniano**
Prof. Caniano updated the faculty on last year's Senate actions.
 - In consultation with Steve Fabiani, Vice President for Digital Innovation and Technology, the Academic Computing subcommittee of the Planning and Budget Committee, has been elevated to a Special Committee on Education and Research Technology. It will have a broader membership and an increased purview. This special committee will report directly to the Senate Executive Committee of the University Senate.
 - Faculty Policy Series #11 - Procedures for Handling Violations of the Honor Code by Undergraduate Students at Hofstra University and Faculty Policy Series #11G - Procedures for Handling Violations of the Honor Code by Graduate Students at Hofstra University were redrafted

- the Student Affairs Committee restructured itself, rewriting its bylaws, becoming a more of an umbrella organization for all non-Student Government Association (SGA) committees on campus

Action Item

1. Prof. Caniano presented for action, a recommendation for student-athlete pre-registration for course enrollment. This proposal was presented to him, Provost Berliner and Vice Provost Abraham, in spring 2021 by the Special Committee on Athletic Policy. The item was then presented to the Senate Executive Committee and Senate who both approved the recommendation. The Senate was given a presentation by Rick Cole Jr, Vice President and Director of Athletics, Rachel Peel-Macandrew, Associate Dean for the Center for University Advisement, and Jayne Ellinger, Faculty Athletic Representative and chair of the Athletic Policy Committee at the April Senate meeting and voted on the recommendation at its May meeting. The recommendation outlines and includes:
 - a summary of the culture of institutional and NCAA compliance
 - academic obligations we have as members of the NCAA
 - demonstrates the benchmark with our peers
 - Hofstra and Binghamton University are the only two universities not providing pre-registration for student athletes with Hofstra being the only university in our conference (Colonial Athletic Association) that does not provide pre-registration
 - shows and outlines the academic performance of our student athletes

A discussion followed and the item passed.

VII. Adjournment

The meeting was adjourned at 1:48 p.m.

**UNIVERSITY FACULTY MEETING MINUTES
MONDAY, DECEMBER 6, 2021**

I. The minutes of the October 18, 2021 minutes were approved.

II. Report of the Speaker of the Faculty, William Nirode

Prof. Nirode convened the meeting by asking the faculty for a moment of silence for Professor Emeritus Michael D’Innocenzo who recently passed away. Mike will be remembered for his passion and commitment to civic engagement and all his students and colleagues. There will be a memorial service on Sunday, December 12 from 1:00 p.m. – 3:30 p.m.

III. Jessica Eads, Vice President for Enrollment Management

Vice President Eads reported the following information:

- Trends in first year enrollment
 - Has been a steady decline from Fall 2017 – Fall 2020
 - Fall 2021 class
 - largest incoming class we have had in the last 5 years
 - highest GPA (Average GPA was 3.74)
 - highest SAT/ACT (56% of the class was test optional)
 - most diverse class we have ever seen
- been monitoring and will continue to monitor whether our students are coming from in state and out of state
 - large impact on university budget
 - been at around 50% and started to see a little more progress in terms of our New York students staying local
 - during COVID 62% of our students were from New York state
- trends in retention and graduation rate
 - saw an increase in retention in Fall 2018 but then COVID hit and there was a decline in retention rates
 - same is true for graduation rates
 - our problem is a two-year retention rate
 - getting students engaged on campus is important for us to be successful as well as looking beyond the first year
- factors that contribute to positive retention
 - historically, females retain at about 2 points than their male counterparts
 - true in most years except for 2017
 - HCLAS has always been slightly below the overall retention rate for the institution
 - dropped significantly during COVID
 - not unique to HCLAS – typical for many of our students
 - School of Health Professions and Human Services is above the overall retention rate
 - While it is one of our better retaining schools, it’s smaller in terms of size
 - Lawrence Herbert School of Communication always does quite well
 - LHSC students get involved in the curriculum right away
 - More engaged student body with the extracurricular that goes with LHSC

- Fred DeMatteis School of Engineering and Applied Science is above average
- optimistic that the nursing students are going to retain as well as our Physician Assistant students
- Frank G. Zarb School of Business just about at the average
 - larger pool like HCLAS
- trends by geographic region
 - New York state has always done quite well – they have retained much better than the overall student population
 - typically, the secondary market behaves very similar to New York state
 - the further away, the harder it is for us to retain those students
 - International student population suffered as a result of COVID
 - difficult for an international student to participate in online instruction due to time zone issues, etc.

Vice President Eads reported that a way the admissions office defines a candidate when reading an application is “academic ranks” using a combination of the high school student’s GPA, courses they took, the rigor of that coursework and the strength of the student’s high school. 0 & 3 are the lowest of the rank, and 13 is the highest. From a retention perspective, higher academic students do better and retain at higher rates. She pointed out that the academic ranked 0-3 are the lowest retaining, however, has been reducing in size representing only 7% of our admitted student size. (academic rank 12 & 13 represents 24% of the admitted students)

Vice President Eads reported that another way they divide the pool is through “need ranks”

- need rank 1 – non filers
 - students (often first-generation students) who choose not to apply for federal aid
 - at about at average with the overall retention rate
- need rank 2 – students that have 0 need
 - filed the FASFA but it comes back that there is no real need here
 - above the average and are retaining at higher rates
- need grows up until rank 6 – Pell Students
 - neediest
 - retention drops as students become more and more needy
- one-year retention by ethnicity
 - decline in our African American students
 - specifically, females saw a huge drop
- Where do non-Retained students go?
- we can send all of our non-retained students to National Student Clearinghouse, and they send us back where these students now are enrolled and if they graduate, where they graduated from etc.
- most of our students who leave after the first year are going back to their home state in a public institution
- Fall 2020
 - 60% of the students that we lost, went to a home state public institution
 - 21% back to their home state in a private institution

- 10% left Hofstra to go to another out of state school for them that was a public institution
- 9% out of state private institution

IV. Jean Peden-Christodoulou, Senior Associate Vice President for Student Affairs

Senior Associate Vice President Peden-Christodoulou reported the following:

- One-year retention is lowest in full-time first year students that take less than 15 credits in their first term. Students that take 15 - 17.9 credits have consistent retention around 82 - 84%.
 - something advising will take a closer look at before the student starts their semester
- students who live on campus are 4% more likely to retain in the past year
 - more attention to students in the residence halls
 - the Netherlands is where most of our first-year students live
 - more targeted program for first-year students
 - number of students living on campus has declined
- positive student satisfaction contributes to retention
 - Student satisfaction survey is usually done annually, but was not done this year because of the pandemic
- From 2019 student satisfaction survey: students who retained to 2nd year indicated:
 - Greater overall satisfaction
 - More likely to have their expectations met
 - Achieved a greater number of skills and experiences
 - Rated the quality of services and facilities on campus higher
 - More socially engaged during their first year at Hofstra
 - good interactions with faculty and staff, feeling of belonging, making friends, belonging to an on-campus organization
- Division of Student Affairs work towards engaging students all the time in whatever ways they can
 - Looking to engage students around issues such as diversity, equity and inclusion
- During Welcome Week, the Division of Student Affairs work hard to connect students with someone, office, or department
 - Literature suggests that students that feel connected to an institution particularly within the first six weeks tend to do better
- doing a lot of work with first generation students
- working to bring faculty into the residence halls
- focus is on leadership development and opportunities for experiential learning
 - how do we have students engaged on campus
 - 200 clubs and organizations
 - Center for Career Design
 - help students to participate in internships and interact with alumni
- students are experiencing more complex challenges than ever before
 - our response to them is more complex and we have a lot of opportunities for students to have resources for wellness and mental health

- Hofstra has live-in, on call counselors which is unique
- students at risk
 - interventions include:
 - work in very close partnership with the academic departments
 - mid-semester advisory
 - have consistent response rates from the faculty
 - 86/87% in the last round
 - for the past four years, of the students who were marked at risk for failing a course:
 - 64% wound up with a grade of C or higher
 - seeing improvement when we reach out to students and will continue to look for ways to engage students when faculty say they are they are at risk
 - do outreach when a student has 1, 2, 3 or more at-risk mid-semester advisories
 - Cares Program
 - Division of Student Affairs can work with lots of campus partners to help do outreach to students who have very complicated needs and may be struggling with things far beyond the classroom
 - outreach for students on probation
 - tutoring and advising
 - many are reactive
 - working on ways to identify these students before we lose them particularly within the first year
- *Navigate* platform
 - used to be called *Connect*
 - a system that uses predictive analytics, real-time data, consulting, and networking to help advisors recognize and intervene with students in need of support
 - new app for students where they have much more information at their fingertips
 - approximately 70% of our first-year students have downloaded the app
 - features for students include:
 - Scheduling appointments
 - Connect with Advisors & Faculty
 - personal reminders
 - Finding events from various on-campus offices
 - Exploring major and career paths
 - Planning future semesters with the Academic Planning tool
 - resources tab that lists different ways to have academic support and getting involved
 - opportunity for faculty to sync calendars on the app and have students make appointments with them
 - Benefits to *Navigate* include:
 - Visibility into student risk. With real time, in-semester data on student behavior, it enables Hofstra to identify levels of student risk based on patterns of course-taking and achievement by students.
 - Shared Quick access. Critical information and an intuitive interface saves faculty and advisors time, allowing them to quickly address the problem at hand.

- More effective advising. The system's data alerts and problem identification prompt meaningful conversations with students and encourage follow-through.
- Improved utilization of support services. The system provides guidance for students to the appropriate support services— such as tutoring, financial aid or career counseling

V. Remarks by Janet Lenaghan, Interim Provost

Interim Provost reported that the Provost Search Committee is working hard, and they are at the semi-finalist stage. She then said the following:

“I just wanted to take a quick moment to thank each of you for your support over these past five months. From the faculty leadership group to our incredibly hard-working deans, the Provost office team, department chairs and to all of you, our faculty. Your tireless efforts to create a smooth transition back to being a fully in-person community was truly extraordinary and I think we can all agree our efforts have paid off as it's wonderful to see and feel the excitement and vibrancy of our campus again. I could not be prouder of being a member of this great faculty, and I thank each of you for your professionalism unwavering support of our students, and dedication to ensuring the best learning experience for them. I wish you all a great finish for the semester, and a break that rejuvenates each of you. I look forward to seeing you all on commencement on December 19th, and happy holidays to everyone.”

VI. Report of the University Senate, William Caniano

Action Items

1. Prof. Caniano presented for action, revisions to the Graduate Bulletin - Academic Leaves/Withdrawals and Maintaining Matriculation RE: Leave Duration. The item passed.
2. Prof. Caniano presented for action, revisions to Undergraduate Bulletin - Graduate Courses Taken by Undergraduates RE: Double-Counting. A friendly amendment was made to include:
(does not apply to students pursuing dual-degree and accelerated undergraduate/graduate programs)
The item passed as amended.

VII. Report of the AAUP, Elisabeth Ploran

Caroline Schreiner reported for Elisabeth Ploran that the AAUP has a membership meeting on Wednesday, December 8 at 1 p.m. via Zoom. Members should have received an email with the details earlier today, and a reminder will be sent out on Wednesday.

VIII. Report of the Chairs' Caucus, Karyn Valerius

Prof. Valerius, chair of the Chairs' Caucus reported that their next meeting is Wednesday, December 8 and they will have a demonstration of and discussion on a new system for evaluating transfer credits.

IX. New Business

Joseph Bartolotta, Associate Professor in the Department of Writing Studies and Rhetoric, said the following:

“Greetings. My name is Joseph Bartolotta, I am an Associate Professor in the Department of Writing Studies & Rhetoric, and I want to speak to you today from my capacity as the chair of the Faculty Senate Special Committee on Education Technology and Research.

Some of you may know that the current Learning Management System, Blackboard LEARN, which we presently use and have been using for about 20 years, will no longer be supported or updated by its company in the coming years. Blackboard is rolling out a new product—Blackboard Ultra—which it will eventually solely support. Due to these circumstances, our friends in EdTech have been examining possible LMSs that may replace LEARN. There are two that seem appropriate right now: Blackboard Ultra and Canvas. In an effort to find out what suits our needs as faculty best, EdTech is organizing a pilot study for these two LMSs for this Spring. We invite anyone and everyone who is teaching to participate in this pilot.

As a matter of philosophy, we should agree that decisions about academic technology needs to be driven by faculty and students. These new LMSs have several upgrades from Blackboard LEARN, including the ability to make changes and additions to several sections of the same course at once, as opposed to editing each section individually as we must now. As a faculty member participating in this pilot, your feedback will be extremely important in helping select a path forward. Likewise, students who take classes that use these LMSs will be surveyed so we can find out what their user experience is as well.

We presently have 20 faculty members participating in this pilot. This amounts to just a little less than 3% of the total faculty on campus. We need more participants if we want to build confidence that the LMS that is selected truly addresses the needs of our faculty and can be a tool that faculty will be comfortable using for the next several years.

Moving your class to one of these LMSs will not involve a complete redesign of your online course. Canvas and Blackboard use a common standard for importing and exporting courses that will allow you to move the vast majority of what you have built into the LMSs we are testing. Likewise, EdTech and the LMS vendors are ready to support you in building your courses in the pilot LMSs

If you would like to participate in this pilot, or you have any questions about the LMSs, please contact me, Joseph Bartolotta at joseph.bartolotta@hofstra.edu and/or Mitch Kase in EdTech at Mitchell.S.Kase@hofstra.edu. I'll put links to both addresses in the chat.

Thank you for your time.”

X. Adjournment

The meeting was adjourned at 2:18 p.m.

**UNIVERSITY FACULTY MEETING MINUTES
MONDAY, FEBRUARY 28, 2022**

I. The minutes of the December 6, 2021 minutes were approved.

II. Report of the Speaker of the Faculty, William Nirode

Prof. Nirode convened the meeting by reporting that faculty leadership, comprised of himself, William Caniano, chair of the Senate Executive Committee, Elisabeth Ploran, President of the AAUP, and Karyn Valerius, chair of the Chairs' Caucus, have been meeting weekly since the end of January with Interim Provost Janet Lenaghan. They talked quite a bit about the mask mandate and have been listening to their colleagues on both sides of the issue and assures everyone that they are bringing all concerns forward. Faculty leadership has also discussed the academic calendar, spring registration, and the *Navigate* planning tool.

Prof. Nirode also reported that back in May 2013, a resolution was passed regarding Informational meetings with the President. These were happening before the pandemic started and seemed to have stopped somewhere in the spring 2020 semester. He is happy to report that they have established those meetings again with the President. The first meeting will happen on Wednesday, March 2.

Prof. Nirode reported that the last faculty meeting date has been changed to Monday, May 2 at 1pm in room 246 East Library Wing. President Poser will be addressing the faculty at this time.

III. Remarks from Janet Lenaghan, Interim Provost

Interim Provost Lenaghan noted that, as indicated in the president's announcement, the provost search has been completed and we are thrilled that Dr. Charles Riordan, Hofstra University's next Provost and Senior Vice President for Academic Affairs, will be joining us this summer.

Interim Provost Lenaghan reported on the vision project and thanked everyone for their participation. She also thanked Interim Senior Vice Provost Comila Shahani-Denning for leading the projects. We conducted over forty focus groups including twenty-two faculty groups composed of faculty with all schools represented. The discussions from these groups informed the survey, which is currently in the field. The results of the vision project will serve as the basis for our strategic planning next year.

Interim Provost Lenaghan reported that those who have earned special leaves in 2021 or used startup funds in that year have been asked to classify their research in terms of basic, applied, and experimental. The reason being that each year, as a university, we report our research investment and expenditures to the National Science Foundation (NSF). It was discovered earlier this month, that we should be including institutional investment in support of research, in addition to the sponsored research expenditures each year. As a result, we need to capture all the research investments made by the university and categorize them according to the NSF criteria of basic, applied, and experimental. Moving forward, Sofia Kakoulidis, Vice Provost for Research and Sponsored Programs, will work to develop a process to capture all of this information.

Interim Provost Lenaghan reported that retaining our students is a key measure of our university's success and it takes all of us to work together to ensure that we retain as many students as possible and while we have made some progress, we can always do better. Each one percent improvement in the retention rate makes a huge impact. While Jessica Eads, Vice President for Enrollment

Management and Jean Peden-Christodoulou, Senior Associate Vice President for Student Affairs, and their teams work tirelessly on retention, they need our help on the academic side, so they have started meeting biweekly with our deans to review and discuss data related to academic programs. In addition, after both presented at our last meeting in the fall, many of you inquired about ways to help, so we've established a working group on retention which includes faculty and key administrators to think about the best model to ensure sustained faculty leadership in our retention initiatives. We are also dedicating the next Chair's breakfast to thinking about different aspects of retention. As faculty, we have a keen insight into the student academic journey from administrative roadblocks to pain points in the curriculum, and it's critically important that we work together with the amazing teams in Student Affairs and Enrollment Management who are working on other aspects of the student journey, and together we can move that needle on retention numbers. This is even more critical as we face the enrollment cliff in the next few years. We expend an enormous amount of money and effort recruiting a student. We do not want to lose them.

Interim Provost Lenaghan thanked the faculty leadership team for their collaborative way of approaching these challenging times. With regard to the new CDC recommendation regarding masks, and Governor Hochul's announcement that masking K-12 will be optional as of March 2, Nassau County and indeed the metropolitan area, is considered by the CDC to be a low COVID-19 community level. As of last Friday, the Long Island seven-day positivity rate was actually less than 2%, the lowest level since July '21. As a result, and in consultation with our partners at Northwell Health, and given that we are a community with full vaccinations including booster shots, we are planning to move towards a mask optional policy. While we are looking to move in this direction, plans are still being discussed. At this moment, our current mask policy remains in effect. With a mask optional policy, we would expect the same level of respect for our community that has sustained us through these challenging times to remain in effect as there will be community members who choose to continue to wear a mask, and those who opt not to. Either way, we always expect each and every member of our campus to be supported and respected. With the mask optional policy, faculty would of course continue to have the discretion to wear the KN95 masks, which can still be sourced from the Plant Department. Our enhanced surveillance testing is in place and will also continue. For now, the current policy remains in effect and any changes will be communicated to the campus as needed. As has been the case throughout this pandemic, this is where we stand right now, but we may have to change course again as public health considerations change.

IV. Presentation by Patrick Beckford, Senior Financial Consultant, TIAA

Mr. Beckford gave a presentation on what he does to help the community at Hofstra University

V. Report of the University Senate, William Caniano

Prof. Caniano reported that the Special Committee on Recruitment, Elections and Nominations (SCREAN) met on February 23 and has ratified the spring 2022 senate election cycle. Nomination ballots will be sent on March 7, with elections running from April 4 – April 15. We are looking for a candidate for the position of Parliamentarian. If anyone is interested in running for this position, you may reach out to the Sabrina Sobel, Secretary of the Faculty and chair of SCREAN.

Prof. Caniano reported that the Planning and Budget Committee met will meet with the Vice President for Financial Affairs on March 11 to discuss Hofstra's budget. In addition, the chair of P&B, Kathleen

Wallace is developing an ad-hoc committee to review all shared classroom spaces on campus. If anyone has any questions, reach out to Prof. Wallace.

Prof. Caniano reported that the Undergraduate Academic Affairs Committee is discussing the creation of a global inclusion tag for courses. They will also be meeting with Jessica Eads, Vice President for Enrollment Management, to get a better understanding of undergraduate academic standards and scholarships. Any questions can be directed to the chair of UAAC, Kevin Boston-Hill.

Action Item

1. Prof. Caniano presented for action, revisions to Faculty Policy Series #43 - Hofstra University Harassment Policy. Any revisions made incorporate the elements of the MOA that was signed in February 2020. The MOA considers the somewhat ambiguous role of chairs as somewhere between administration and faculty. The revised FPS #43 incorporates the language, so it reflects the MOA clearly. The item passed.

Information Item

1. Prof. Caniano presented for information, a revision to the spring 2022 calendar regarding registration dates. The revisions were brought to the attention to the provost's office by the chairs' caucus. It was also vetted and approved by the Special Committee on the Academic Calendar. The revisions bring registration in line with the mid-semester advisory.

VI. Report of the AAUP, Elisabeth Ploran

Elisabeth Ploran, president of the AAUP reported that they had a membership meeting last Wednesday. Nominations for a variety of positions close today, so any faculty interested should check their email.

VII. Report of the Chairs' Caucus, Karyn Valerius

Prof. Valerius, chair of the Chairs' Caucus reported that they had their first meeting of the semester on February 16 with the next meeting on March 16. One of their ongoing concerns is the new *Navigate* planning tool under development which first year students are currently using to register for classes. Some of their concerns are "philosophical" and some are technical with the broader concerns having to do with how the tool represents our programs since this will become the first place students consult for information about our programs. They worry that the exploratory component of the liberal arts education will get lost if we deemphasize the human component of the advising. The technical issues include how the tool will represent majors with multiple tasks through the major, how it interfaces with *Degreeworks* in processes and academic records like overrides, and how it will handle minors, multiple majors, dual degree programs and special topics courses. The Center for University Advisement is currently running demonstration sessions for chairs and department advisors, and they look forward to gaining a better understanding of the planning tools in these sessions.

IX. New Business

There was no new business.

X. Adjournment

The meeting was adjourned at 2:02 p.m.

**UNIVERSITY FACULTY MEETING MINUTES
MONDAY, MAY 2, 2022**

I. The minutes of the February 28, 2022 minutes were approved.

II. Report of the Speaker of the Faculty, William Nirode

Prof. Nirode convened the meeting by thanking all his colleagues for their help the last couple of challenging semesters with the pandemic.

Prof. Nirode reported that faculty leadership has had two informational meetings with President Poser since the last faculty meeting. The group consists of William Caniano, chair of the Senate Executive Committee, Karyn Valerius, chair of the Chairs' Caucus, and Elisabeth Ploran, President of the AAUP. They discussed a range of topics including the vision project, retention, recruitment, enrollment, the provost transition, and President Poser's article in the *Chronicle of Higher Education*. He thanks the president for the meetings and looks forward to meeting in the future. Faculty leadership has also continued to meet with Interim Provost Janet Lenaghan on a monthly basis discussing a lot of the same issues previously mentioned. These meetings will continue when Charlie Riordan take office as Provost. He officially starts on July 1.

Prof. Nirode also announced that Donna Willenbrock, from the Hofstra Northwell School of Graduate Nursing and Physician Assistant Studies, was elected as Parliamentarian.

Prof. Nirode thanked George Giuliani, who served as Speaker of the Faculty from 2019 -2021 and presented him with a gavel.

III. Address by President Susan Poser followed by Q&A

President Poser spoke briefly and took questions from the faculty.

IV. Remarks from Janet Lenaghan, Interim Provost

Interim Provost reported on the *Navigate* platform. A pilot for the planning tool will be launched this summer where faculty will be able to offer feedback.

Interim Provost Lenaghan thanked everyone for their support throughout the year, especially faculty leadership, the university's cabinet, the deans, the team in the provost's office, and President Poser.

V. Report of the University Senate, William Caniano

Prof. Caniano reported that the University Senate has received the documents of the renovations in Hagedorn Hall and where classes are going to be. Where they will be scheduled for the fall is still being worked on by Evan Koegl, Registrar and Director of Academic Records, and his office. He also reported that the University Senate is in the process of reviewing its governing documents.

VI. Report of the AAUP, Elisabeth Ploran

Elisabeth Ploran, president of the AAUP reported that Anthony Basile, from the Department of Accounting, Taxation, and Legal Studies, has been elected as the new President of the AAUP.

She reported that this is her last meeting as AAUP president and thanked everyone for their support, especially other faculty leaders, current and previous administration leadership for their work with the union.

Prof. Ploran reported that there is a membership meeting on Wednesday, May 4 at 1pm. A reminder will be sent out on Wednesday morning.

Prof. Ploran reported that they are tracking what seems to be an uptick in student complaints to *Ethicspoint*, and she thanks Interim Provost Lenaghan and Comila Shahani-Denning, Interim Senior Vice Provost, who are working with them to figure out the best way to handle these complaints as they come in.

Prof. Ploran reported that the union has a new membership database system called *Union Impact*. An email with instructions on how to create an account went out last week. She asks faculty to create their accounts on this system by visiting Hofstra.Unionimpact.com and click on “create an account.” They will verify that you are a member.

VII. Report of the Chairs’ Caucus, Karyn Valerius

Prof. Valerius, chair of the Chairs’ Caucus thanks Interim Lenaghan and the rest of the Provost’s Office for their responsiveness to the faculty leadership group and the chair’s caucus to the issues large and small that they raised this year.

VIII. New Business

President Poser reported on her article “How a College Decides Who Its Peers Are” in the *Chronicle of Higher Education*. Hofstra’s peers have been identified as:

- American University
- Duquesne University
- Fordham University
- Loyola University Chicago
- Marquette University
- Quinnipiac University
- Seaton Hall University
- University of Denver

Metrics used include:

- 4-year private university
- not a research 1 university
- NCAA Division 1
- metro area
- similar tuition and fees
- number of first years with Pell Grants
- undergraduate retention,
- not too distant 4 year and 6-year graduate rates
- number of tenure system faculty
- student/faculty ratio
- number of doctoral degrees both in research and scholarship category and in the more professional practice category
- some mix of engineering, medicine, and law

IX. Adjournment

The meeting was adjourned at 2:20 p.m.