Minor Program Change Definition:
A minor program change is one that, to be made permanent, does not require presentation to the entire College/School faculty for a vote and may be presented for information only. Typical minor program changes alter the description, electives of a department’s major, or changes in course sequencing. When in doubt about whether a given proposal should be treated as “minor,” consult with the pertinent committee chairperson or with the Dean’s Office before submitting the proposal.

Minor Program Change Actions:
- Program description clarifications (adding electives/swapping out required course)
- Change offering sequence
- Other

Minor Course Change Definition:
A minor program change is one that, to be made permanent, does not require presentation to the entire College/School faculty for a vote and may be presented for information only. Typical minor program changes are alterations in the description, including adding electives or changes in course sequencing. When in doubt about whether a given proposal should be treated as “minor,” consult with the pertinent committee chairperson or with the Dean’s Office before submitting the proposal.

Course Change Actions:
- Clarification of course description
- Add special or laboratory fee
- Course title
- Change offering sequence