

ADMINISTRATIVE RATES AND INFORMATION FOR PROPOSAL PREPARATION

As of September 1, 2024, the DHHS-approved F&A rates (a.k.a indirect cost rates) for the University are as follows:

Indirect Cost Rates Effective 9/1/2024:

On-Campus Rate:	50.30% *
Off-Campus Rate:	23.90% *

**of salaries and wages, including fringe benefits*

Fringe Benefit Rates:

Faculty Summer Salary:	7.65% (FICA)
Faculty AY Release Time:	30%

Projected Annual Increases for Proposal Budgets:

Personnel:	2.5%
OTPS:	3.0%

IRB Registration/Assurance Numbers:

DHHS IRB Registration #: 00003656
OHRP Federal Wide Assurance #: FWA00005194

Other Identification Numbers:

Employer ID No.:	11-1630906
UEI Number:	SR22RUJJ11H2
DUNS Number:	065-93-1800
U.S. Congressional District:	NY-004
Business Car Mileage Rate:	\$0.67 cents (2024)

Authorizing Institutional Official and Official to Notify in Case of an Award:

Sofia Kakoulidis
Vice Provost for Research and Sponsored Programs
200 West Library Wing
144 Hofstra University
Hempstead, New York 11549-1440

REMINDER: All proposals submitted by a faculty member or an administrator must go through the Office for Research and Sponsored Programs and be approved by the appropriate institutional representatives.

If you need assistance with proposal development and/or budget preparation, please contact the Office for Research and Sponsored Programs at (516) 463-6810, and we will be happy to answer any questions or meet with you regarding your project ideas.

POLICY: An ORSP Proposal Review Form must be completed and approved by the project director, the chairperson and the dean of the school, and other University officials prior to the submission of the proposal. We request that you submit your proposal for review at least two business weeks before the deadline.