

FINAL EXAM SIGN UP FORM

For all exams that will be taken DURING finals week:

December 13th-December 19th

DEADLINE FOR ALL FORMS: Thursday, December 8th @ 5:00 PM

*Form **MUST** be submitted by deadline date- NO EXCEPTIONS*

**Finals Week Hours: Tuesday 12/13: 9am-7pm Wednesday 12/14: 9am-7pm Thursday 12/15: 9am-7pm
Friday 12/16 9am-5pm Monday 12/19 9am-7pm**

Student:

Name: _____ 700 #: _____
Phone: _____ Hofstra Pride Email: _____
Exam Date: _____ Exam Time (See SAS Testing Hours Above): _____
Course Title: _____ Professor: _____

Which of your approved accommodations do you need for this exam? (Check all that apply)

Extended time: 1.5 2.0 Computer Kurzweil Calculator Reader Scribe JAWS
 Other: _____

Professor:

1. Please specify what you are allowing/not allowing all students to use on the exam:
2. Please indicate how/when you will send exam:
3. Student is permitted to use a calculator (Please circle **one**):
None Basic Scientific Graphing
4. For online exams, please specify specific proctoring requirements and if student is permitted to use their own laptop:
5. Time **class** receives for **FINAL** exam: _____ (minutes)
6. Professor's email: _____ Professor's Phone: _____

Indicate your preference for receiving the completed exam:

- Student Submission via Blackboard or Email Completed Exam to Professor directly **OR**
- Professor Pick Up **OR**
- SAS Scan and Email Completed Exam to Professor:
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Delivery Information

Exam Received By:

Name (Print):

Signature:

Title:

Signature:

Title: