

**UNDERGRADUATE ACADEMIC AFFAIRS COMMITTEE  
MEETING AGENDA  
SEPTEMBER 16, 2021**

- I. Welcome**
- II. Review of Completion Ratio for Academic Probation - Evan Koegl**
- III. Proposal for Race & Ethnicity in America Course - tagging option**
- IV. GradeScope - Jessica Santangelo**
- V. Proposal for Internationalization Course - tagging option**
- VI. Please complete the LDA information for your classes**

**UNDERGRADUATE ACADEMIC AFFAIRS COMMITTEE  
MEETING AGENDA  
OCTOBER 12, 2021**

- I. Welcome**
- II. Review of Completion Ratio for Academic Probation - Evan Koegl**
- III. GradeScope - demo Wednesday @ 1:30 pm**
- V. Course tagging option for Internationalization and Race & Ethnicity in America Courses**
- VI. Academic Dishonesty - can anything be done to prevent Hofstra documents, including exams from appearing on websites after a student has completed the course, received a grade or even graduated?**
- VI. Please complete the MSAs for your courses**

**UNDERGRADUATE ACADEMIC AFFAIRS COMMITTEE  
MEETING AGENDA  
NOVEMBER 19, 2021**

- I. Welcome**
- II. Completion Ratio for Academic Probation & Modification to FPS 11 to be presented at next Senate meeting**
- III. GradeScope**
- IV. Need Ad Hoc committee to review first year programming with a focus on student retention - what discourages students from attending Hofstra after year 1?**
- V. Have a great Thanksgiving Holiday**

**UNDERGRADUATE ACADEMIC AFFAIRS COMMITTEE  
MEETING MINUTES  
DECEMBER 6, 2021**

**ATTENDANCE:** Terry Tompkins, Victor Lopez, Evan Koegl, Kristin Weingartner, Elfreda Blue, Suzanne, Pike, Jean Peden-Christodoulou, Christopher Dippel  
Visitors: Pepa Anastasio, Hanaa Wahba

**Internationalization Proposal** - Dr. Hanaa Wahba attended the meeting to present a proposal addressing the increase in enrollment of international students in U.S. Schools and their challenges. The Internationalization Committee was developed to explore ways to infuse intercultural knowledge into courses. As a result of their research, they would like to propose a new course tag: Global International Intercultural Category (GI), which would require all students to take at least one (1) course with the GI tag. The goals are to integrate international students into the US and to help domestic students with their understanding of other cultures.

A question was presented: How does this relate to the HCLAS Cross-Cultural requirement?  
Response: Cross-cultural focuses on U.S. students understanding foreign cultures, while internationalization focuses more on supporting international students coming to the U.S.

The concern about adding too many tagging requirements was raised and it was suggested that the Internationalization Proposal follow the same approval process as the REUS tag from HCLAS. It is advisable for the curriculum proposal committee and HCLAS to meet to discuss how to avoid any duplication and proper procedures. The proposal should be shared with the curriculum committees of each school, not just HCLAS.

**Study Abroad** - Suzanne Pike proposed the UAAC seek to revise the current language regarding the Study Abroad program, specifically the Limitations and Residency Requirements and how Study Abroad Extensions are granted. As currently worded, students in the Study Abroad program could take a significant number of credits abroad and still receive a Hofstra diploma.

**Completion Ration** - Upon the recommendation of the Senate Executive Committee (SEC), the proposed language for the completion ratio will be amended to include the recommendation of the advisor.

**Ad-hoc committee on Student Retention** - At the request of the SEC Chairman, the UAAC will investigate practices regarding student retention. Currently, HCLAS has data on retention. It was suggested to review clusters outside of HCLAS seminars and students without first-year curricular experience, as that data may not have been captured. There is the need to recruit faculty from all schools to be as thorough as possible. Current members of the ad-hoc committee: Jessica Eads, Jean Peden-Christodoulou, Dr. Jessica Santangelo.

Prepared by Kevin Boston-Hill, UAAC Chairman

**UNDERGRADUATE ACADEMIC AFFAIRS COMMITTEE  
MEETING MINUTES  
FEBRUARY 9, 2022**

**ATTENDANCE:** Victor Lopez, Evan Koegl, Kristin Weingartner, Elfreda Blue, Chuck Liang, Jess Santangelo, Andrew Spieler  
Visitors: Pepa Anastasio

**Internationalization Proposal** - The question was raised as to what the role is of the UAAC in offering support for the creation of an academic tag.

Kristin suggested the General Education Task Force address the issue and bring for discussion with the full faculty. She does agree that intercultural engagement should be the focus of all students.

Dr. Blue stated that it may be overwhelming on students and faculty to create an academic tag. It would be necessary to present this proposal with more background and impact.

Kristin added that the Race and Ethnicity in the U.S. course had a more crystallized proposal and process for approval, to which Pepa asked for clarity on that process. Pepa reiterated that the goal is really for all courses to be more cultural.

Jess suggested that it is not within the purview of the UAAC to recommend an academic tag and that more if its focus would be on helping faculty to internationalize their courses.

Victor added that the committee should not appear to give approval for the course tag, as this is not the proper route for this action.

As a result of the discussion it was decided that approving an academic tag for the Internationalization Proposal is not within the purview of the UAAC, though we would be willing to encourage faculty to implement some of the strategies introduced in the proposal to add more cultural components to their curricula.

**Completion Ratio** - Evan Koegl

The recommendation of the SEC to add an advisor component was considered and it was decided that the proposed language previously sent to the SEC for approval would stand. The rationale is that academic plans that are created are not as specific as they are thought to be in practice and therefore would not have as great of an impact on students' completion ratio.

**Study Abroad & FPS 11 (Academic Dishonesty)** - As Suzanne Pike was not in attendance these items are tabled to the next meeting.

**Ad-hoc committee on Student Retention** - The responsibilities of this committee were moved to the Office of the President and thus this ad-hoc committee is no longer needed.

Prepared by Kevin Boston-Hill, UAAC Chairman

**UNDERGRADUATE ACADEMIC AFFAIRS COMMITTEE  
MEETING AGENDA  
MARCH 2, 2022**

- I. Welcome**
  
- II. Question regarding change in GPA requirement for scholarships in terms of procedure  
- Jess Eads invited**
  
- III. Modification to FPS 11 (addressing academic dishonesty after completion of a course)  
- develop language**
  
- IV. Study Abroad Policy - Suzanne Pike**
  
- V. Should we investigate the delay between students dropping a class and picking up a  
mid-semester class?**
  
- VI. New Matters**

**UNDERGRADUATE ACADEMIC AFFAIRS COMMITTEE**  
**MEETING MINUTES**  
**April 20, 2022**

Discussed a draft resolution regarding change in academic standards for maintenance of Hofstra-awarded merit-based aid.

Discussed and agreed to add language to FPS 11 regarding academic dishonesty after completion of a course. Approved suggestions and sent to SEC.

Proposed language:

Section II.C. Other Violations

ADD "8. Selling or sharing an instructor's course materials (e.g., assignments, lab reports, quizzes, exams, and/or the answers) to students or outside parties."

ADD as a last paragraph in Section II, under the lists of violation types:

"Students are responsible for following the Honor Code even after a course has ended. If any violation is detected regarding any previous course offerings (including violations that occur after graduation), the student will receive an Honor Code Violation. A range of penalties may be considered by the appropriate department chairperson in consultation with the academic dean. In extreme cases, such penalties may include being prohibited acceptance into any further degree programs at Hofstra University."

Discussed changes to the Study Abroad Policy, approved suggestions and sent to SEC.