

Hofstra University
Department of Physician Assistant Studies
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NEW Student Checklist

For your convenience, the PA program has devised a checklist of required items that must be completed prior to entrance into the Program. There are multiple items that are time sensitive. Please read through **all documents and instructions**. Dates indicated below are DUE DATES.

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April 1

- ☐ Course Registration

April 30

- ☐ Exam Master Registration, Respondus
- ☐ AAPA Membership
- ☐ NYSSPA Membership

May 30

- ☐ Infection Control Training Course (do not send in certificate)
- ☐ HIPAA Certification Course. Submit the certificate of completion

June 30

- ☐ PA Program Student Health Forms
- ☐ University Required Health Documents

July 15

- ☐ Official transcript(s) to the PA Program
- ☐ Medical Terminology Course and submit the certificate of completion
- ☐ Proof of 50 documented healthcare hours to the PA program
- ☐ Required Medical Equipment
- ☐ Supply Kit (Medical Equipment Affiliates - MEA)

August 15

- ☐ Proof of Health Insurance

Orientation

- ☐ Medical Record Review by CB Completed
- ☐ Poll Everywhere Interactive Response Application for Phone, Tablet, etc. (Echo Solutions)
- ☐ Hofstra ID card (Prior to program start)
- ☐ Practice exam on ExamMaster (Prior to program start)
- ☐ Parking Permit

See Hofstra Website for Deadlines

- ☐ Student Graduate Housing Application (if applicable) and return to the Graduate Admission Department – See Hofstra Website for Deadlines